



PayPal Integration Instructions



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VIRTUEMART

Step 1

Log into your VirtueMart admin panel.

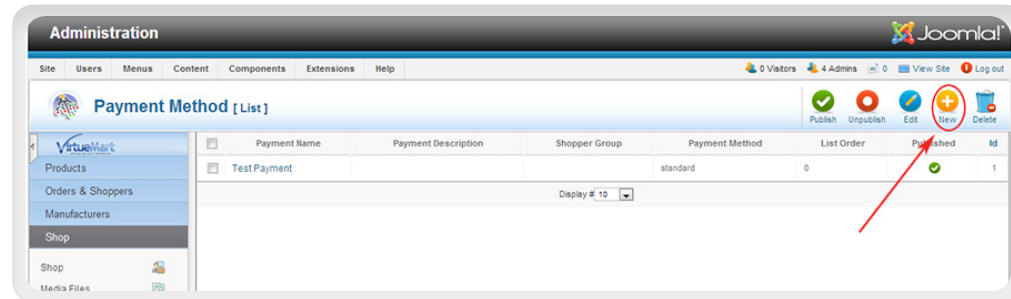
Step 2

Click **“Payment Methods”** (also available by selecting “Shop” > “Payment Methods”).

The screenshot shows the VirtueMart Administration Control Panel. The top navigation bar includes 'Administration' and Joomla! branding. Below this is a menu with 'Site', 'Users', 'Menus', 'Content', 'Components', 'Extensions', and 'Help'. The main content area is titled 'VirtueMart Control Panel' and features a grid of icons for 'Products', 'Product Categories', 'Orders', 'Payment Methods', 'Shoppers', and 'Configuration'. The 'Payment Methods' icon is highlighted with a red border. A sidebar on the left lists various management options under 'Products', 'Orders & Shoppers', 'Manufacturers', 'Shop', 'Configuration', and 'Tools'. At the bottom of the sidebar, there is a notification: 'UPDATE FOUND! CLICK TO UPDATE. 2.0.16'.

Step 3

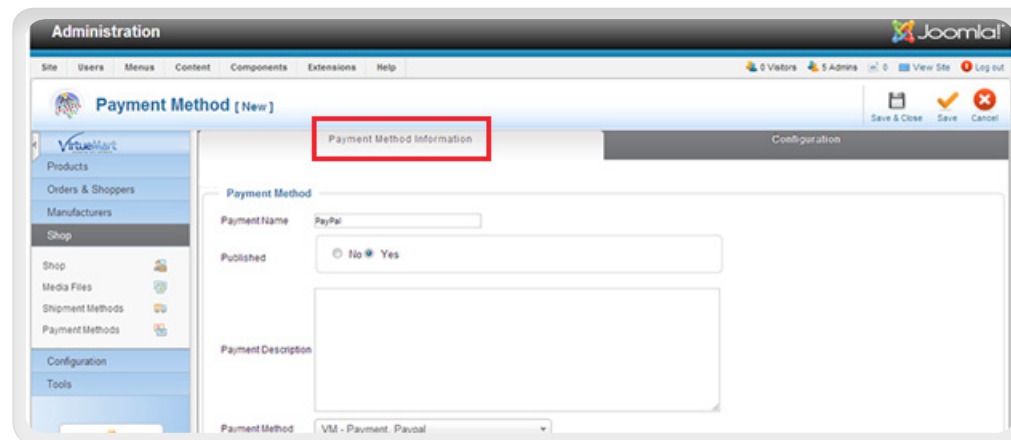
Click "New".



Step 4

Under the "Payment Method Information" tab:

- Published: "Yes"
- Payment Name: "PayPal"
- Payment Method: select "VM - Payment, Paypal" from the drop-down menu



Step 5

Click "Save" at top right.

You should now see a message indicating that your Payment Method information has been successfully saved.



Step 6

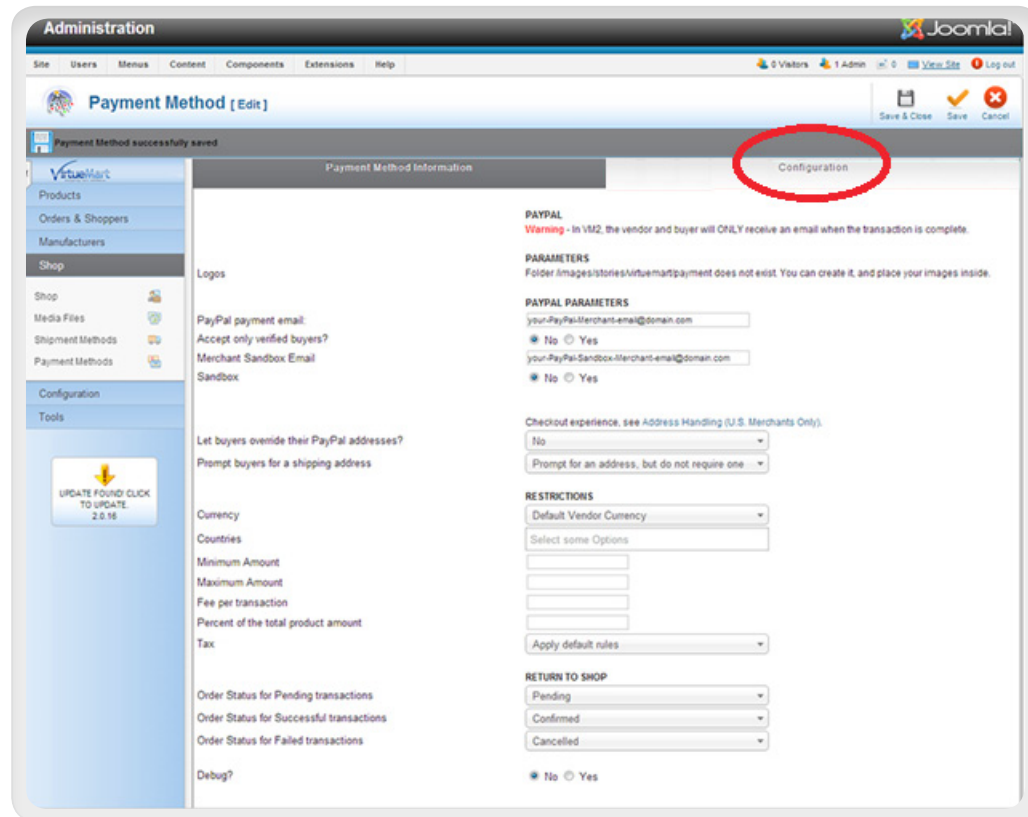
Click on the "Configuration" tab.



Step 7

On the **Configuration Tab**, set the following settings:

- PayPal payment email: Enter email address you use to login to PayPal
- Accept only verified buyers?: No
- Sandbox: No
- Order Status for Pending Payments: Pending
- Order Status for Successful transactions: Confirmed
- Order Status for Failed transactions: Cancelled
- Debug: No



Step 8

Click **“Save”** on the top right.

You should now see PayPal listed as a payment method.

Step 9

Done. PayPal is now enabled on your site.

