Changing or Setting Up Processor

Below are instructions for changing or setting up your processor.

If you are requesting a processor change and the partner on your account is not PayPal, VeriSign, or CyberCash, you must contact your existing Partner/Reseller to verify that the processor can be changed. If your Partner allows the change then the change request will need to come from an authorized user on the Partner's account. Some processors are also resellers of the Payflow service and changing the processor can cause the existing account with PayPal to be cancelled.

If you change to a different processor and you have deactivated your old processor account, you will no longer be able to perform credits on transactions done through your old processor. If your old processor account remains active, then you would still be able to perform these transactions. If the old processor account is deactivated, in order to perform credits, you will be required to enter these as new credit transactions. This can be done programmatically or manually using PayPal Manager. Additionally, if you have deactivated your old processor account, all transactions that were authorized using your old processor must be captured before changing processors.

For additional questions, contact Payflow Customer Service - payflow-support@paypal.com.

1. Perform the following steps - Only email back the one page for your processor, not the entire set. Fill out each line utilizing the multiple choices and character / digit limits on each line.

2. Contact your merchant bank to obtain the processor that your account is using.
   The following processors are compatible with PayPal at this time:
   - American Express
   - Norwest (ACH) - Update
   - TeleCheck (Internet Check)
   - First Data Merchant Services (FDMS) Nashville
   - First Data Merchant Services (FDMS) South
   - First Data Merchant Services (FDMS) North (CardNet)
   - Global Payments East (NDC East)
   - Global Payment Central (MAPP)
   - Heartland
   - Litle
   - Merchant e-Solutions (Cielo Payments)
   - Moneris
   - NOVA (Elavon)
   - Paymentech - Salem
   - Paymentech - Tampa
   - SNET - SecureNet
   - TSYS (Vital/VisaNet)
   - Vantiv
   - WPAY - World Pay
2. If this is a request for a processor change:
   Ensure that all transactions authorized on the old processor have been captured or
   submitted for settlement. Once the processor is changed, (If you have deactivated the old
   processor) any transactions authorized under the old processor that have not been captured
   will need to be re-authorized under the new processor.

3. If this is a request for a processor change, or you are setting up a new account, see the
   appropriate processor information form (in the following sections) for information needed
   to set up the processor. Fill out the requested information for your processor. All
   information marked with * is required. Email the completed processor information form
   to Payflow-support@PayPal.com. You may include your bank’s VAR sheet as supporting
   documentation (this is optional). **The VAR sheet alone is not sufficient for a change.**

4. Once PayPal Customer Service updates your account, you will receive a confirmation by
   email. Please allow up to 1 hour for the changes to take effect.

5. It is highly recommended that you perform a “test” transaction on the live servers using a
   personal credit card to verify that the information is correct at both PayPal and your
   processor.
   To perform a test transaction:
   b. Select “Virtual Terminal” from the toolbar.
   c. Select “Single Transaction”. Refer to the online help on PayPal Manager for
      instructions on performing a transaction.
   d. Enter $1.00 for the test transaction, and click Submit. You should receive a result code
      of “0” and a response message of “approved”.

If you have any problems with processing transactions:

1. Contact your merchant bank to verify the processor information.

2. Contact PayPal Customer Service at payflow-support@paypal.com to verify the processor
   information.

If you have any problems with receiving funds at your commercial (checking) bank:

1. Verify that the transaction(s) have settled. Look at the detail record and see if a Batch ID
   number was issued.

2. Contact your merchant bank to verify the routing and account number on file.
American Express

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.
* PayPal Login ID: __________________________ (up to 20 characters)
* Account Contact Name: __________________________
* Case #: _______________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: __________________________
Merchant Account Number: ___________________________
Merchant Bank Phone Number: ___________________________

Processor Information

PayPal services requires the following information to setup your account with American Express. You can obtain this information by contacting your merchant bank or American Express at 800-528-5200.

* Merchant ID #/SE#: ______________________________(9-11 digits)
* SIC (Category Code): ______________________________(4 digits)
* Business Name: ________________________________ (20 characters)
* Business City: _________________________________ (18 characters)
* Business State: ____________________________ (2 characters, for example - CA)
* Business Zip Code: _____________________________ (5 digit or 9 digits)
* Currency Code: ________________________________ (3 digits, US = 840)
* Country Code: _________________________________ (3 digits)
* Industry: ____________________________(Ecomm, MOTO, Retail)

NOTE: Only used for processsing American Express card types directly to American Express.
Norwest (ACH) - Update

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

NOTE: PayPal is no longer accepting new sign ups for ACH accounts.

* PayPal Login ID: ___________________________________________________________

* Account Contact Name: ____________________________________________________

* Case #: __________________________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ______________________________________________

Merchant Account Number: ___________________________________________________

Merchant Bank Phone Number: __________________________________________________

Processor Information

PayPal services requires the following information to update your account with Norwest (ACH). You can obtain this information by contacting your merchant bank.

* Account Name: _____________________________________________________________ (30 characters)

* Routing Number: ___________________________________________________________ (9 characters)

* Account Type: ___________________________ ________________ (1 character)

* Account Number: ___________________________________________________________ (17 digits)

* Trans Type: ___________________________ ________________ (PPD, CCD)
Processor Setup

- TeleCheck (Internet Check)

TeleCheck (Internet Check)

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________
* Account Contact Name: _________________________________________
* Case #: _______________________________________________________

Processor Information

PayPal services requires the following information to setup your account with TeleCheck. You can obtain this information by contacting TeleCheck at 1-800-TELECHECK (1-800-835-3243).

* Merchant ID (IP Code): ________________________________________ (8 digits)

PayPal has partnered with TeleCheck to allow you to process online checks.

Telecheck is for API/Web internet check processing only. Accounts with Telecheck do not have the option to use Payflow or PayPal's Virtual Terminal or Recurring billing for electronic checks.

In order to add TeleCheck as a processor or as an added processor first obtain an account and VAR sheet from Telecheck.

Note:
• If your partner is not PayPal, VeriSign, eBay, or CyberCash, you must contact your existing partner/reseller to verify that the processor can be added. Some processors are also resellers of the Payflow service and changing the processor can cause your existing account with PayPal to be cancelled.
• All processor change requests must come from the primary or secondary contact listed on the PayFlow Manager account or a user with Admin permissions.
• Update takes place after the top of the hour once the account has been updated with new processor information.

From the TeleCheck website:

As the leader in electronic check commerce, TeleCheck brings its expertise in information and risk management together with the efficiencies and safety of electronic processing. Whether merchants choose to conduct business at the point-of-sale, over the Internet, by telephone, or through timed/recurring payments, TeleCheck can process all electronic check transactions. Our services assure the timely and secure deposit of funds into a business's account. We help merchants attract new customers, improve cash flow and increase sales - bringing their business into the future today.

TeleCheck has found that most merchants face 3 primary concerns when deciding whether to accept e-checks: demand, security and expense. The TeleCheck ICA and CBP services were developed in response, and with sensitivity to, all three issues.

Demand: According to recent studies only 50% of consumers have a credit card, while 95% of consumers own a checking account. Attract additional customers by targeting a population segment that wants the convenience of Internet/Phone shopping, with the comfort and familiarity of paying by check.

Security: TeleCheck employs robust risk management tools that reduce fraud through real time authentication, flexible transaction limits, bank account screening, and identity-based negative files. All transactions are screened against our 547 million historical records in just seconds, providing you with unmatched security screening.

Expense: TeleCheck prices are usually lower than credit cards, and merchants find that the incremental sales generated by the additional payment type more than justify the expense.

You can find out more information regarding TeleCheck either online or by phone at 1-800-TELECHECK (1-800-835-3243).
First Data Merchant Services (FDMS) Nashville

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________________________
* Account Contact Name: ____________________________________________________
* Case #: ________________________________________________________________

Merchant Bank Information

* Merchant Bank (Acquirer) Name: ____________________________________________
* Merchant Account Number: ________________________________________________
* Merchant Bank Phone Number: _____________________________________________

Processor Information

PayPal services requires the following information to setup your account with First Data Merchant Services. You can obtain this information by contacting your merchant bank or FDMS at 800-647-3722.

* Merchant ID (MID): ________________________________ (7 digits, add leading zeros)
* Group ID (TID): ________________________________ (7 digits, add leading zeros)
* Currency Code: ________________________________ (3 Characters, US = 840)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required

* PayPal Login ID: _______________________________

* Account Contact Name: _______________________________

* Case #: _______________________________________

**Merchant Bank Information**

Merchant Bank (Acquirer) Name: _______________________________________

Merchant Account Number: _______________________________________

Merchant Bank Phone Number: _______________________________________

**Processor Information**

PayPal services requires the following information to setup your account with First Data Merchant Services. You can obtain this information by contacting your merchant bank or FDMS at 800-326-2217.

* Merchant ID (MID): _______________________________ (11 digits)

* Category Code (SIC, MCC): _______________________________ (4 digits)

* Merchant State: _______________________________ (2 characters, for example CA)

* Merchant Zip Code: _______________________________ (5 digit or 9 digits)

* Acquirer: _______________________________ (BSP, CHASE)

* Currency Code: _______________________________ (3 digits, US= 840)

* Industry: _______________________________ (Ecomm, MOTO, Retail)

Enter the Merchant Account Number in the fields below only if you accept the card type:

American Express SE _______________________________ (11 digits maximum)

Diners SE _______________________________ (11 digits maximum)

Novus/Discover SE _______________________________ (11 digits maximum)

JCB _______________________________ (11 digits maximum)

**Credit Card Types Accepted**

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
# First Data Merchant Services North (CardNet)

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: _________________________________

* Account Contact Name:____________________________

* Case #: ________________________________________

## Merchant Bank Information

* Merchant Bank (Acquirer) Name: _____________________

* Merchant Account Number: ____________________________

* Merchant Bank Phone Number: ____________________________

## Processor Information

PayPal services requires the following information to setup your account with FDMS North (CardNet). You can obtain this information by contacting your merchant bank.

* Merchant ID (also known as MID): ________________________ (12 digits)

* Terminal ID: ____________________________ (up to 7 digits)

* SIC: ____________________________ (4 digits)

* Tax ID: ____________________________ (9 digits)

* Currency Code: ____________________________ (3 characters, US = 840)

* Country Code: ____________________________ (3 digits)

* Merchant Name: ____________________________ (up to 32 characters)

* Merchant Description: ____________________________ (up to 64 characters)

* Merchant City: ____________________________ (up to 64 characters)

* Merchant State: ____________________________ (2 characters, for example CA)

* Merchant Zip Code: ____________________________ (5 digit or 9 digits)

* Merchant Phone Number: ____________________________ (XXX-XXX-XXXX)

* Merchant URL: ____________________________ (up to 55 characters)

* Merchant Email address: ____________________________ (up to 64 characters)

* Industry: ____________________________ (Ecomm, MOTO, Retail)

## Credit Card Types Accepted

- □ Visa
- □ MasterCard
- □ Discover
- □ American Express
Global Payments East (NDC East)

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: __________________________________________
* Account Contact Name: ____________________________________
* Case #: _________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with Global Payments East. You can obtain this information by contacting your merchant bank or Global Payments East at 800-622-2318.

* Terminal ID: _________________________________________________ (up to 15 digits)
* Bank ID: ____________________________________________________(6 digits)
* SIC (Category Code): __________________________________________(4 digits)
* Currency Code: _______________________________________________(3 characters, US = 840)
* Industry: ____________________________________________________(Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express
Global Payment Central (MAPP)

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________  
* Account Contact Name: ________________________________________  
* Case #: _____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _________________________________  
Merchant Account Number: ________________________________________  
Merchant Bank Phone Number: _________________________________

Processor Information

PayPal services requires the following information to setup your account with Global Payment Central. You can obtain this information by contacting your merchant bank.

* Terminal ID: ________________________________ (13 digits)  
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express
# Processor Setup

## Heartland

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________

* Account Contact Name: ____________________________________________

* Case #: ____________________________________________

### Merchant Bank Information

- Merchant Bank (Acquirer) Name: ____________________________________________
- Merchant Account Number: ____________________________________________
- Merchant Bank Phone Number: ____________________________________________

### Processor Information

PayPal services requires the following information to setup your account with Heartland. You can obtain this information by contacting your merchant bank or Heartland at 888-963-3600.

* Merchant Business Name: ____________________________________________ (25 character max)

* Merchant City: ____________________________________________ (up to 13 characters)

* Merchant State: ____________________________________________ (2 characters, for example CA)

* Merchant Phone Number: ____________________________________________ (xxx_xxx_xxxx)

* Merchant ID: ____________________________________________ (12 digits)

* V-Number/Terminal ID: ____________________________________________ (starts with V or 7)

* Industry: ____________________________________________ (Ecomm, MOTO, Retail)

* Acquirer/Bank ID(BIN): ____________________________________________ (6 digits)

* Store Number: ____________________________________________ (4 digits)

* Terminal Number: ____________________________________________ (4 digits)

* Agent Chain Number: ____________________________________________ (6 digits)

* Agent Bank ID(BIN): ____________________________________________ (6 digits)

* Currency Code: ____________________________________________ (3 characters, US = 840)

* Country Code: ____________________________________________ (3 digits)

* Merchant Zip Code: ____________________________________________ (5 digit or 9 digits)

* Merchant Category Code (SIC, MCC): ____________________________ (4 digits)

* Time Zone: ____________________________________________ (709, 708, 707, 706, 705)

* Merchant Location Number: ____________________________________________ (5-6 digits)

### Credit Card Types Accepted

- [ ] Visa
- [ ] MasterCard
- [ ] Discover
- [ ] American Express
Litle

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________________________________________

* Account Contact Name: __________________________________________________________

* Case #: _______________________________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ___________________________________________________

Merchant Account Number: _______________________________________________________

Merchant Bank Phone Number: ____________________________________________________

Processor Information

PayPal services requires the following information to setup your account with Litle. You can obtain this information by contacting your merchant bank or Litle & Co. at 978-275-6500.

* Merchant ID: ________________________________ (8 digits, add leading zeros)

* Industry: ________________________________________________________________ (Ecomm, MOTO, Retail)

* Currency Code: ____________________________ (3 characters, US = 840)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express
Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

**PayPal Login ID:** ______________________________________

**Account Contact Name:** ________________________________

**Case #:** _____________________________________________

## Merchant Bank Information

* **Merchant Bank (Acquirer) Name:** ________________________ (64 digits max)

* **Merchant Account Number:** ___________________________ (32 digits max)

* **Merchant Bank Phone Number:** _________________________ (xxx-xxx-xxxx format)

## Processor Information

PayPal services requires the following information to setup your account with Merchant e-Solutions. You can obtain this information by contacting your merchant bank.

* **BIN Number:** _________________________________________ (6 digits)

* **Merchant Number:** _________________________________ (12 digits)

* **Store Number:** ____________________________________ (4 digits)

* **Terminal Number:** _________________________________ (4 digits)

* **Country Code:** ____________________________________ (3 digits)

* **ZIP:** _____________________________________________ (5 digits, 9 digits max)

* **Time Zone:** ________________________________________ (709, 708, 707, 706, 705)

* **MCC / SIC:** ________________________________________ (4 digits)

* **Merchant Name:** _________________________________ (25 characters)

* **Merchant Phone Number:** ___________________________ (xxx,xxx,xxx)

* **State:** ___________________________________________ (2 characters, for example - CA)

* **Agent BIN:** ________________________________________ (6 digits)

* **Agent Chain Number:** _______________________________ (6 digits)

* **Merchant Location Number:** _________________________ (5 digits)

* **V Number:** ________________________________________ (7 digits without V, starts with V)

* **Industry:** _________________________________________ (Ecomm, MOTO, Retail)

* **Currency Code:** _________________________________ (3 characters, US = 840)

## Credit Card Types Accepted

- [ ] Visa
- [x] MasterCard
- [ ] Discover
- [ ] American Express
Moneris

NOTE: Moneris is applicable to Canada only. Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________
* Account Contact Name: _______________________________________
* Case #: ______________________________________________________

Merchant Bank Information

* Merchant Bank (Acquirer): _________________________________
* Merchant Bank (Acquirer) Contact Name ________________________
* Merchant Account Number: _________________________________
* Merchant Bank Phone Number: _______________________________

Processor Information

PayPal services requires the following information to setup your account with Moneris. You can obtain this information by contacting your merchant bank.

* Merchant ID: _________________________________ (13 digits)
* Terminal ID: ________________________________ (8 alphanumeric)
* Currency Code: ________________________________ (3 characters, US = 840)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types

☐ Visa    ☐ MasterCard    ☐ Discover    ☐ American Express
NOVA (Elavon)

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________
* Account Contact Name: ________________________________
* Case #: ____________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: _____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with NOVA. You can obtain this information by contacting your merchant bank or NOVA at 800-725-1243.

* Terminal ID: _________________________________ (16 digits)
* Bank ID (Terminal BIN): ________________________________ (6 digits)
* Currency Code: ________________________________ (3 characters, US = 840)
* Industry: ________________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________

* Account Contact Name: ___________________________

* Case #: _________________________________________

**Merchant Information**

Merchant Bank (Acquirer) Name: ________________________________

Merchant Account Number: ________________________________

Merchant Bank Phone Number: ________________________________

**Processor Information**

PayPal services requires the following information to setup your account with Paymentech. You can obtain this information by contacting your merchant bank.

* Division Number: ________________________________ (6 digits)

* Currency Code: ________________________________ (3 characters, US = 840)

* Allow Soft Descriptors: ____________________________ (Yes, No, Unknown)

* Industry: ________________________________ (Ecomm, MOTO, Retail)

**Credit Card Types Accepted**

- [ ] Visa  - [ ] MasterCard  - [ ] Discover  - [ ] American Express
PayPal - Tampa

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

**NOTE:** This processor is available to Canadian merchants.

* PayPal Login ID: ______________________________________

* Merchant Bank Information

  * Merchant Bank (Acquirer) Name: ______________________________________
  * Merchant Account Number: ___________________________________________
  * Merchant Bank Phone Number: ________________________________________

* Processor Information

  PayPal services requires the following information to setup your account with Paymentech - Tampa. You can obtain this information by contacting your merchant bank.

  * Merchant ID (also known as MID/PNS Number): _____________(12 digits)
  * Terminal ID: ____________________________ (3 digits)
  * SIC: ____________________________ (4 digits)
  * Industry: ____________________________ (Ecomm, MOTO, Retail)
  * Currency Code: ____________________________ (3 characters, US = 840)

* Credit Card Types Accepted

  - [ ] Visa
  - [ ] MasterCard
  - [ ] Discover
  - [ ] American Express
SNET - SecureNet

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required

* PayPal Login ID: ________________________________
* Account Contact Name: ________________________________
* Case #: ________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ________________________________
Merchant Account Number: ________________________________
Merchant Bank Phone Number: ________________________________

Processor Information

PayPal services requires the following information to setup your account with SecureNet. You can obtain this information by contacting your merchant bank or SecureNet at 888-231-0060.

* Merchant Business Name: ________________________________ (25 character max)
* Merchant State: ________________________________ (2 characters, for example CA)
* Merchant Zip Code: ________________________________ (5 digits)
* Merchant Phone Number: ________________________________ (xxx_xxx_xxxx)
* Merchant ID: ________________________________ (12 digits)
* V-Number/Terminal ID: ________________________________ (starts with V or 7)
* Industry: ________________________________ (Ecomm, MOTO, Retail)
* Acquirer/Bank ID(BIN): ________________________________ (6 digits)
* Store Number: ________________________________ (4 digits)
* Terminal Number: ________________________________ (4 digits)
* Agent Chain Number: ________________________________ (6 digits)
* Agent Bank ID(BIN): ________________________________ (6 digits)
* Currency Code: ________________________________ (3 digits, US = 840)
* Country Code: ________________________________ (3 digits)
* Category Code (SIC, MCC): ________________________________ (4 digits)
* Time Zone: ________________________________ (709, 708, 707, 706, 705)
* Merchant Location Number: ________________________________ (5-6 digits)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express
TSYS (Vital/VisaNet)

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required

* PayPal Login ID: ________________________________
* Account Contact Name: ___________________________
* Case #: ________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ________________________________
Merchant Account Number: _______________________________________
Merchant Bank Phone Number: ________________________________

Processor Information

PayPal services requires the following information to setup your account with Vital/VisaNet. You can obtain this information by contacting your merchant bank or Vital at 800-552-8227.

* Acquirer/Bank ID(BIN): ________________________________ (6 digits)
* Merchant ID: ________________________________________ (12 digits)
* Store Number: ________________________________________ (4 digits)
* Terminal Number: ________________________________________ (4 digits)
* Country Code: ________________________________________ (3 digits, US = 840)
* Merchant Zip Code: ________________________________ (5 digits)
* Time Zone: ________________________________________ (709, 708, 707, 706, 705)
* Category Code (SIC, MCC): ________________________________ (4 digits)
* Merchant Business Name: ________________________________ (25 characters max)
* Merchant City: ________________________________________ (up to 13 characters)
* Merchant State: ________________________________ (2 characters, for example - CA)
* Merchant Location Number: ________________________________ (5 and/or 6 digits)
* Agent Bank ID (BIN): ________________________________ (6 digits)
* Agent Chain Number: ________________________________ (6 digits)
* V-Number: ________________________________ (8 characters – starts with 7 or V plus 7 digits)
* Currency Code: ________________________________ (3 digits, US = 840)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

- Visa
- MasterCard
- Discover
- American Express
Vantiv

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________
* Account Contact Name: _______________________________________
* Case #: ____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: __________________________________
Merchant Account Number: ________________________________________
Merchant Bank Phone Number: _____________________________________

Processor Information

PayPal services requires the following information to setup your account with Vantiv. You can obtain this information by contacting your merchant bank or Vantiv at 866-622-2907.

* Merchant Name: ________________________________________________ (25 characters)
* Merchant Street: ________________________________________________ (20 characters)
* Merchant City: ___________________________ ______________________ (18 characters)
* Merchant State: ___________________________ ______________________ (2 characters, for example CA)
* Merchant Zip Code: ____________________________________________ (5 digit or 9 digits)
* Merchant Phone Number: _________________________________ (XXX-XXX-XXXX)
* Merchant ID: _________________________________________________ (9 digits)
* Terminal ID: __________________________________________________ (3 digits)
* Merchant Category: ____________________________ (Ecomm, MOTO, Retail)
* Bank Number (BIN): ___________________________________________ (4 digits)
* Merchant Category Code: ____________________________ (4 digits)
* Chain Code: _________________________________________________ (6 characters, Alphanumeric)
* Currency Code: ______________________________________________ (3 digits, US = 840)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express


WPAY - World Pay

Complete this form and email it to Payflow-support@PayPal.com. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: __________________________________________
* Account Contact Name: ______________________________________
* Case #: ____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with WPAY. You can obtain this information by contacting your merchant bank or WPAY at 800-859-5965.

* Terminal ID: _________________________________(6 digits)
* Check Digit: ____________________________________________(1 digit)
* Merchant ID: ___________________________________________(15 digits)
* Merchant Name: _________________________________________(25 digits)
* Street: ____________________________________________ (20 characters)
* City: ____________________________________________ (18 characters)
* State: ____________________________________________ (2 characters, for example CA)
* Zip: ____________________________________________ (5 digit or 9 digits)
* Country Code: ________________________________________ (3 digits)
* Phone: _____________________________________________(XXX-XXX-XXXX)
* Merchant Email address: ______________________________(up to 60 characters)
* Merchant Category: ________________________________ (EComm, MOTO, Retail)
* Currency Code: _______________________________________ (3 digits, US = 840)
* Merchant Category Code: _____________________________ (4 digits)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express