



# *Processor Setup Guide*

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# 1

## Processor Setup

### Changing or Setting Up Processor

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Below are instructions for changing or setting up your processor.

If you are requesting a processor change and the partner on your account is not PayPal, VeriSign, or CyberCash, you must contact your existing Partner/Reseller to verify that the processor can be changed. If your Partner allows the change then the change request will need to come from an authorized user on the Partner's account. Some processors are also resellers of the Payflow service and changing the processor can cause your existing account with PayPal to be cancelled.

If you change to a different processor, you will no longer be able to perform credits on transactions done through your old processor. In order to perform credits, you will be required to enter these as new credit transactions either programmatically or manually using PayPal Manager.

Additionally, all transactions that were authorized using your old processor must be captured before changing processors.

For additional questions, contact PayPal Customer Service at [payflow-support@paypal.com](mailto:payflow-support@paypal.com).

Perform the following steps to change and/or set up your processor information with PayPal:

1. Contact your merchant bank to obtain the processor that your account is using.

The following processors are compatible with PayPal at this time:

- American Express
- Braintree (BRTR)
- Electronic Checks (ACH)
- TeleCheck (Internet Check)
- First Data Merchant Services (FDMS) Nashville
- First Data Merchant Services (FDMS) South
- First Data Merchant Services (FDMS) North (CardNet)
- Global Payments East (NDC East)
- Global Payment Central (MAPP)
- Heartland
- Litle
- Merchant e-Solutions (Cielo Payments)
- Moneris
- NOVA (Elavon)
- Paymentech - Salem
- Paymentech - Tampa
- SNET - SecureNet
- TSYS (Vital/VisaNet)
- Vantiv
- WPAY - World Pay

2. If this is a request for a processor change:

Ensure that all transactions authorized on the old processor have been captured or submitted for settlement. Once the processor is changed, any transactions authorized under the old processor that have not been captured will need to be re-authorized under the new processor.

3. If this is a request for a processor change, **or** you are setting up a new account, see the appropriate processor information form (in the following sections) for information needed to set up the processor. Fill out the requested information for your processor. All information marked with \* is required. Fax the completed processor information form to 303-395-2851. You may include your bank's VAR sheet as supporting documentation (this is optional). The VAR sheet alone is not sufficient for a change.

4. Once PayPal Customer Service updates your account, you will receive a confirmation by email. Any changes done to the account will take effect after the top of every hour.

5. It is highly recommended that you perform a "test" transaction on the live servers using a personal credit card to verify that the information is correct at both PayPal and your merchant bank.

To perform a test transaction:

- a. Log in to PayPal Manager at <https://manager.paypal.com>.
- b. Select "Virtual Terminal" from the toolbar.
- c. Select "Single Transaction". Select "Test" in the Transaction Mode field. Refer to the online help on PayPal Manager for instructions on performing a transaction.
- d. Enter \$1.00 for the test transaction, and click **Submit**. You should receive a result code of "0" and a response message of "approved".

If you have any problems with processing transactions:

1. Contact your merchant bank to verify the processor information.
2. Contact PayPal Customer Service at [payflow-support@paypal.com](mailto:payflow-support@paypal.com) to verify the processor information.

If you have any problems with receiving funds at your commercial (checking) bank:

1. Verify that the transaction(s) have settled. Look at the detail record and see if a Batch ID number was issued.
2. Contact your merchant bank to verify the routing and account number on file.

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## American Express

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required .

- \* PayPal Login ID: \_\_\_\_\_
- \* Account Contact Name: \_\_\_\_\_
- \* Case #: \_\_\_\_\_

### Merchant Bank Information

- Merchant Bank (Acquirer) Name: \_\_\_\_\_
- Merchant Account Number: \_\_\_\_\_
- Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with American Express. You can obtain this information by contacting your merchant bank or American Express at 800-528-5200.

- \* Merchant ID #/SE#: \_\_\_\_\_(9-11 digits)
- \* SIC (Category Code): \_\_\_\_\_ (4 digits)
- \* Business Name: \_\_\_\_\_ (20 characters)
- \* Business City: \_\_\_\_\_(18 characters)
- \* Business State: \_\_\_\_\_ (2 characters, for example - CA)
- \* Business Zip Code: \_\_\_\_\_ (5 digit or 9 digits)
- \* Currency Code: \_\_\_\_\_(3 digits, US = 840)
- \* Country Code: \_\_\_\_\_(3 digits)
- \* Industry: \_\_\_\_\_(Ecomm, MOTO, Retail)

**NOTE:** Only used for processing American Express card types directly to American Express.

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## Electronic Checks (ACH)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

- \* PayPal Login ID: \_\_\_\_\_
- \* Account Contact Name: \_\_\_\_\_
- \* Case #: \_\_\_\_\_

### Merchant Bank Information

- Merchant Bank (Acquirer) Name: \_\_\_\_\_
- Merchant Account Number: \_\_\_\_\_
- Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Electronic Checks. You can obtain this information by contacting your merchant bank.

- \* Account Name: \_\_\_\_\_ (30 characters)
- \* Routing Number: \_\_\_\_\_ (9 characters)
- \* Account Type: \_\_\_\_\_ (1 character)
- \* Account Number: \_\_\_\_\_ (17 digits)
- \* Posting Days: \_\_\_\_\_ (2 digits)
- \* Batch Description: \_\_\_\_\_ (1 character)
- \* Sales Maximum: \_\_\_\_\_ (dollar amount, no decimal place)
- \* Trans Type: \_\_\_\_\_ (PPD, CCD)

## TeleCheck (Internet Check)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with TeleCheck. You can obtain this information by contacting TeleCheck at 1-800-TELECHECK (1-800-835-3243).

\* Merchant ID (IP Code): \_\_\_\_\_ (8 digits)

## Braintree (BRTR)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required

- \* PayPal Login ID: \_\_\_\_\_
- \* Account Contact Name: \_\_\_\_\_
- \* Case #: \_\_\_\_\_
  
- \* Merchant ID (also known as MID): \_\_\_\_\_ (12 digits)
- \* Terminal ID: \_\_\_\_\_ (up to 7 digits)
- \* Industry: \_\_\_\_\_
- \* Currency Code: \_\_\_\_\_ (3 characters, US = 840)
- \* Merchant Name: \_\_\_\_\_
- \* Merchant Description: \_\_\_\_\_
- \* Merchant Street: \_\_\_\_\_
- \* Merchant City: \_\_\_\_\_
- \* Merchant State: \_\_\_\_\_ (2 characters, for example CA)
- \* Merchant Country Code: \_\_\_\_\_ (3 characters)
- \* Merchant Zip Code: \_\_\_\_\_ (5 digit or 9 digits)
- \* Merchant Phone Number: \_\_\_\_\_ (XXX-XXX-XXXX)
- \* Merchant Email address: \_\_\_\_\_

- Public Key: \_\_\_\_\_
- Private Key: \_\_\_\_\_
- Merchant Account: \_\_\_\_\_
- Merchant ID Sandbox: \_\_\_\_\_
- Merchant Account ID Sandbox: \_\_\_\_\_
- Public Key Sandbox: \_\_\_\_\_
- Private Key Sandbox: \_\_\_\_\_



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## First Data Merchant Services (FDMS) Nashville

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

\* Merchant Bank (Acquirer) Name: \_\_\_\_\_

\* Merchant Account Number: \_\_\_\_\_

\* Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with First Data Merchant Services. You can obtain this information by contacting your merchant bank or FDMS at 800-647-3722.

\* Merchant ID (MID): \_\_\_\_\_ (7 digits, add leading zeros)

\* Group ID (TID): \_\_\_\_\_ (7 digits, add leading zeros)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa     MasterCard     Discover     American Express

## First Data Merchant Services (FDMS) South

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with First Data Merchant Services. You can obtain this information by contacting your merchant bank or FDMS at 800-326-2217.

\* Merchant ID (MID): \_\_\_\_\_ (11 digits)

\* Currency Code: \_\_\_\_\_ (3 digits, US = 840)

\* Category Code (SIC, MCC): \_\_\_\_\_ (4 digits)

\* Merchant State: \_\_\_\_\_ (2 characters, for example CA)

\* Merchant Zip Code: \_\_\_\_\_ (5 digit or 9 digits)

\* Acquirer: \_\_\_\_\_ (BSP, CHASE)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

Enter the Merchant Account Number in the fields below only if you accept the card type:

American Express SE \_\_\_\_\_ (11 digits maximum)

Diners SE \_\_\_\_\_ (11 digits maximum)

Novus/Discover SE \_\_\_\_\_ (11 digits maximum)

JCB \_\_\_\_\_ (11 digits maximum)

### Credit Card Types Accepted

Visa     MasterCard     Discover     American Express

## First Data Merchant Services North (CardNet)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

\* Merchant Bank (Acquirer) Name: \_\_\_\_\_

\* Merchant Account Number: \_\_\_\_\_

\* Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with FDMS North (CardNet). You can obtain this information by contacting your merchant bank.

\* Merchant ID (also known as MID): \_\_\_\_\_ (12 digits)

\* Terminal ID: \_\_\_\_\_ (up to 7 digits)

\* SIC: \_\_\_\_\_ (4 digits)

\* Tax ID: \_\_\_\_\_ (9 digits)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* Merchant Name: \_\_\_\_\_ (up to 32 characters)

\* Merchant City: \_\_\_\_\_ (up to 64 characters)

\* Merchant State: \_\_\_\_\_ (2 characters, for example CA)

\* Merchant Zip Code: \_\_\_\_\_ (5 digit or 9 digits)

\* Merchant Phone Number: \_\_\_\_\_ (XXX-XXX-XXXX)

\* Merchant Email address: \_\_\_\_\_ (up to 64 characters)

\* Merchant Description: \_\_\_\_\_ (up to 64 characters)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa  MasterCard  Discover  American Express

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## Global Payments East (NDC East)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Global Payment East. You can obtain this information by contacting your merchant bank or Global Payments East at 800-622-2318.

\* Terminal ID: \_\_\_\_\_ (up to 15 digits)

\* Bank ID: \_\_\_\_\_ (6 digits)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* SIC (Category Code): \_\_\_\_\_ (4 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa    MasterCard    Discover    American Express

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## Global Payment Central (MAPP)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Global Payment Central. You can obtain this information by contacting your merchant bank.

\* Terminal ID: \_\_\_\_\_ (13 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa    MasterCard    Discover    American Express

## Heartland

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Heartland. You can obtain this information by contacting your merchant bank or Heartland at 888-963-3600.

\* Merchant Business Name: \_\_\_\_\_ (25 character max)

\* Merchant City: \_\_\_\_\_ (up to 13 characters)

\* Merchant State: \_\_\_\_\_ (2 characters, for example CA)

\* Merchant Zip Code: \_\_\_\_\_ (5 digits)

\* Merchant Phone Number: \_\_\_\_\_ (xxx xxx xxxx)

\* Merchant ID: \_\_\_\_\_ (12 digits)

\* V-Number/Terminal ID: \_\_\_\_\_ (starts with V or 7)

\* Acquirer/Bank ID(BIN): \_\_\_\_\_ (6 digits)

\* Store Number: \_\_\_\_\_ (4 digits)

\* Terminal Number: \_\_\_\_\_ (4 digits)

\* Agent Chain Number: \_\_\_\_\_ (6 digits)

\* Agent Bank ID(BIN): \_\_\_\_\_ (6 digits)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* Country Code: \_\_\_\_\_ (3 digits)

\* Category Code (SIC, MCC): \_\_\_\_\_ (4 digits)

\* Time Zone: \_\_\_\_\_ (709, 708, 707, 706, 705)

\* Merchant Location Number: \_\_\_\_\_ (5-6 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa  MasterCard  Discover  American Express

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## Litle

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

## Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

## Processor Information

PayPal services requires the following information to setup your account with Litle. You can obtain this information by contacting your merchant bank or Litle & Co. at 978-275-6500.

\* Merchant ID: \_\_\_\_\_ (6 digits, add leading zeros)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

## Credit Card Types Accepted

Visa     MasterCard     Discover     American Express

## Merchant e-Solutions (Cielo Payments)

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Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

\* Merchant Bank (Acquirer) Name: \_\_\_\_\_ (64 digits max)

\* Merchant Account Number: \_\_\_\_\_ (32 digits max)

\* Merchant Bank Phone Number: \_\_\_\_\_ (xxx-xxx-xxxx format)

### Processor Information

PayPal services requires the following information to setup your account with Merchant e-Solutions. You can obtain this information by contacting your merchant bank.

\* BIN Number: \_\_\_\_\_ (6 digits)

\* Merchant Number \_\_\_\_\_ (12 digits)

\* Store Number: \_\_\_\_\_ (4 digits)

\* Terminal Number: \_\_\_\_\_ (4 digits)

\* ZIP: \_\_\_\_\_ (5 digits, 9 digits max)

\* Time Zone: \_\_\_\_\_ (709, 708, 707, 706, 705)

\* MCC / SIC: \_\_\_\_\_ (4 digits)

\* Merchant Name: \_\_\_\_\_ (25 characters)

\* State: \_\_\_\_\_ (2 characters, for example - CA)

\* Country Code: \_\_\_\_\_ (3 digits)

\* Merchant Phone Number: \_\_\_\_\_ (xxx-xxx-xxxx)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* Agent: \_\_\_\_\_ (6 digits)

\* Chain: \_\_\_\_\_ (6 digits)

\* Location Number: \_\_\_\_\_ (5 digits)

\* Terminal ID/ V Number: \_\_\_\_\_ (7 digits without V, starts with V)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa  MasterCard  Discover  American Express



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## Moneris

**NOTE:** Moneris is applicable to Canada only. Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

\* Merchant Bank (Acquirer): \_\_\_\_\_

\* Merchant Bank (Acquirer) Contact Name \_\_\_\_\_

\* Merchant Account Number: \_\_\_\_\_

\* Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Moneris. You can obtain this information by contacting your merchant bank.

\* Merchant ID: \_\_\_\_\_ (13 digits)

\* Terminal ID: \_\_\_\_\_ (8 alphanumeric)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types

Visa     MasterCard     Discover     American Express

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## NOVA (Elavon)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with NOVA. You can obtain this information by contacting your merchant bank or NOVA at 800-725-1243.

\* Terminal ID: \_\_\_\_\_ (16 digits)

\* Bank ID (Terminal BIN): \_\_\_\_\_ (6 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

### Credit Card Types Accepted

Visa    MasterCard    Discover    American Express

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## Paymentech - Salem

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Paymentech. You can obtain this information by contacting your merchant bank.

\* Currency Code: \_\_\_\_\_ (3 characters, US = 840)

\* Division Number: \_\_\_\_\_ (6 digits)

\* Allow Soft Descriptors: \_\_\_\_\_ (YES, NO, UNKNOWN)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa     MasterCard     Discover     American Express

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## Paymentech - Tampa

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

**NOTE:** This processor is available to Canadian merchants.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

\*Merchant Bank (Acquirer) Name: \_\_\_\_\_

\*Merchant Account Number: \_\_\_\_\_

\*Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Paymentech - Tampa. You can obtain this information by contacting your merchant bank.

\*Merchant ID (also known as MID/PNS Number): \_\_\_\_\_ (12 digits)

\*Terminal ID: \_\_\_\_\_ (3 digits)

\*SIC: \_\_\_\_\_ (4 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa     MasterCard     Discover     American Express

## SNET - SecureNet

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with SecureNet. You can obtain this information by contacting your merchant bank or SecureNet at 888-231-0060.

\* Merchant Business Name: \_\_\_\_\_ (25 character max)

\* Merchant State: \_\_\_\_\_ (2 characters, for example CA)

\* Merchant Zip Code: \_\_\_\_\_ (5 digits)

\* Merchant Phone Number: \_\_\_\_\_ (xxx xxx xxxx)

\* Merchant ID: \_\_\_\_\_ (12 digits)

\* V-Number/Terminal ID: \_\_\_\_\_ (starts with V or 7)

\* Acquirer/Bank ID(BIN): \_\_\_\_\_ (6 digits)

\* Store Number: \_\_\_\_\_ (4 digits)

\* Terminal Number: \_\_\_\_\_ (4 digits)

\* Agent Chain Number: \_\_\_\_\_ (6 digits)

\* Agent Bank ID(BIN): \_\_\_\_\_ (6 digits)

\* Currency Code: \_\_\_\_\_ (3 digits, US = 840)

\* Country Code: \_\_\_\_\_ (3 digits)

\* Category Code (SIC, MCC): \_\_\_\_\_ (4 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

\* Time Zone: \_\_\_\_\_ (709, 708, 707, 706, 705)

\* Merchant Location Number: \_\_\_\_\_ (5-6 digits)

### Credit Card Types Accepted

Visa  MasterCard  Discover  American Express

## TSYS (Vital/VisaNet)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with Vital/VisaNet. You can obtain this information by contacting your merchant bank or Vital at 800-552-8227.

\* Merchant ID: \_\_\_\_\_ (12 digits)

\* Acquirer/Bank ID (BIN): \_\_\_\_\_ (6 digits)

\* Store Number: \_\_\_\_\_ (4 digits)

\* Terminal Number: \_\_\_\_\_ (4 digits)

\* Merchant City: \_\_\_\_\_ (up to 13 characters)

\* Country Code: \_\_\_\_\_ (3 digits, US = 840)

\* Merchant Zip Code: \_\_\_\_\_ (5 digits)

\* Time Zone: \_\_\_\_\_ (709, 708, 707, 706, 705)

\* Category Code (SIC, MCC): \_\_\_\_\_ (4 digits)

\* Merchant Business Name: \_\_\_\_\_ (25 characters max)

\* Currency Code: \_\_\_\_\_ (3 digits, US = 840)

\* Merchant State: \_\_\_\_\_ (2 characters, for example - CA)

\* Merchant Location Number: \_\_\_\_\_ (5 and/or 6 digits)

\* Agent Bank ID (BIN): \_\_\_\_\_ (6 digits)

\* Agent Chain Number: \_\_\_\_\_ (6 digits)

\* V-Number/Terminal ID: \_\_\_\_\_ (8 characters – starts with 7 or V plus 7 digits)

\* Industry: \_\_\_\_\_ (Ecomm, MOTO, Retail)

### Credit Card Types Accepted

Visa  MasterCard  Discover  American Express

## Vantiv

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

## Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

## Processor Information

PayPal services requires the following information to setup your account with Vantiv. You can obtain this information by contacting your merchant bank or Vantiv at 866-622-2907.

\* Merchant Name: \_\_\_\_\_ (25 characters)

\* Merchant Street: \_\_\_\_\_ (20 characters)

\* Merchant City: \_\_\_\_\_ (18 characters)

\* Merchant State: \_\_\_\_\_ (2 characters, for example CA)

\* Merchant Zip Code: \_\_\_\_\_ (5 digit or 9 digits)

\* Merchant Phone Number: \_\_\_\_\_ (XXX-XXX-XXXX)

\* Merchant ID: \_\_\_\_\_ (12 digits)

\* Terminal ID: \_\_\_\_\_ (11 digits)

\* Merchant Category: \_\_\_\_\_ (Ecomm, MOTO, Retail)

\* Bank Number (BIN): \_\_\_\_\_ (6 digits)

\* Merchant Category Code: \_\_\_\_\_ (4 digits)

\* Chain Code: \_\_\_\_\_ (6 digits)

\* Currency Code: \_\_\_\_\_ (3 digits, US = 840)

## Credit Card Types Accepted

Visa  MasterCard  Discover  American Express

## WPAY - World Pay

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an \* are required.

\* PayPal Login ID: \_\_\_\_\_

\* Account Contact Name: \_\_\_\_\_

\* Case #: \_\_\_\_\_

### Merchant Bank Information

Merchant Bank (Acquirer) Name: \_\_\_\_\_

Merchant Account Number: \_\_\_\_\_

Merchant Bank Phone Number: \_\_\_\_\_

### Processor Information

PayPal services requires the following information to setup your account with WPAY. You can obtain this information by contacting your merchant bank or WPAY at 800-859-5965.

\* Terminal ID: \_\_\_\_\_ (6 digits)

\* Check Digit: \_\_\_\_\_ (1 digit)

\* Merchant ID: \_\_\_\_\_ (15 digits)

\* Merchant Name: \_\_\_\_\_ (25 digits)

\* Street: \_\_\_\_\_ (20 characters)

\* City: \_\_\_\_\_ (18 characters)

\* State: \_\_\_\_\_ (2 characters, for example CA)

\* Zip: \_\_\_\_\_ (5 digit or 9 digits)

\* Country Code: \_\_\_\_\_ (3 digits)

\* Phone: \_\_\_\_\_ (XXX-XXX-XXXX)

\* Merchant Email address: \_\_\_\_\_ (up to 60 characters)

\* Merchant Category: \_\_\_\_\_ (EComm, MOTO, Retail)

\* Currency Code: \_\_\_\_\_ (3 digits, US = 840)

\* Merchant Category Code: \_\_\_\_\_ (4 digits)

### Credit Card Types Accepted

Visa

MasterCard

Discover

American Express