Changing or Setting Up Processor

Below are instructions for changing or setting up your processor.

If you are requesting a processor change and the partner on your account is not PayPal, VeriSign, or CyberCash, you must contact your existing Partner/Reseller to verify that the processor can be changed. If your Partner allows the change then the change request will need to come from an authorized user on the Partner's account. Some processors are also resellers of the Payflow service and changing the processor can cause your existing account with PayPal to be cancelled.

If you change to a different processor, you will no longer be able to perform credits on transactions done through your old processor. In order to perform credits, you will be required to enter these as new credit transactions either programmatically or manually using PayPal Manager.

Additionally, all transactions that were authorized using your old processor must be captured before changing processors.

For additional questions, contact PayPal Customer Service at payflow-support@paypal.com.

Perform the following steps to change and/or set up your processor information with PayPal:

1. Contact your merchant bank to obtain the processor that your account is using.

   The following processors are compatible with PayPal at this time:
   - American Express
   - Braintree (BRTR)
   - Electronic Checks (ACH)
   - TeleCheck (Internet Check)
   - First Data Merchant Services (FDMS) Nashville
   - First Data Merchant Services (FDMS) South
   - First Data Merchant Services (FDMS) North (CardNet)
   - Global Payments East (NDC East)
   - Global Payment Central (MAPP)
   - Heartland
   - Litle
   - Merchant e-Solutions (Cielo Payments)
   - Moneris
   - NOVA (Elavon)
   - Paymentech - Salem
   - Paymentech - Tampa
   - SNET - SecureNet
   - TSYS (Vital/VisaNet)
   - Vantiv
   - WPAY - World Pay
2. If this is a request for a processor change:
   Ensure that all transactions authorized on the old processor have been captured or submitted for settlement. Once the processor is changed, any transactions authorized under the old processor that have not been captured will need to be re-authorized under the new processor.

3. If this is a request for a processor change, or you are setting up a new account, see the appropriate processor information form (in the following sections) for information needed to set up the processor. Fill out the requested information for your processor. All information marked with * is required. Fax the completed processor information form to 303-395-2851. You may include your bank’s VAR sheet as supporting documentation (this is optional). The VAR sheet alone is not sufficient for a change.

4. Once PayPal Customer Service updates your account, you will receive a confirmation by email. Any changes done to the account will take effect after the top of every hour.

5. It is highly recommended that you perform a “test” transaction on the live servers using a personal credit card to verify that the information is correct at both PayPal and your merchant bank.

   To perform a test transaction:
   b. Select “Virtual Terminal” from the toolbar.
   c. Select “Single Transaction”. Select “Test” in the Transaction Mode field. Refer to the online help on PayPal Manager for instructions on performing a transaction.
   d. Enter $1.00 for the test transaction, and click Submit. You should receive a result code of “0” and a response message of “approved”.

If you have any problems with processing transactions:

1. Contact your merchant bank to verify the processor information.

2. Contact PayPal Customer Service at payflow-support@paypal.com to verify the processor information.

If you have any problems with receiving funds at your commercial (checking) bank:

1. Verify that the transaction(s) have settled. Look at the detail record and see if a Batch ID number was issued.

2. Contact your merchant bank to verify the routing and account number on file.
Processor Setup

American Express

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: __________________________________________________________

* Account Contact Name: _________________________________________________

* Case #: ______________________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _________________________________

Merchant Account Number: __________________________________________

Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with American Express. You can obtain this information by contacting your merchant bank or American Express at 800-528-5200.

* Merchant ID #/SE#: _________________________________ (9-11 digits)

* SIC (Category Code): _______________________________ (4 digits)

* Business Name: _________________________________ (20 characters)

* Business City: _________________________________ (18 characters)

* Business State: _______________________________ (2 characters, for example - CA)

* Business Zip Code: ________________________________ (5 digit or 9 digits)

* Currency Code: _________________________________ (3 digits, US = 840)

* Country Code: _________________________________ (3 digits)

* Industry: ____________________________________________ (Ecomm, MOTO, Retail)

NOTE: Only used for processing American Express card types directly to American Express.
Electronic Checks (ACH)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________

* Account Contact Name: ________________________________

* Case #: ________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ________________________________

Merchant Account Number: ________________________________

Merchant Bank Phone Number: ________________________________

Processor Information

PayPal services requires the following information to setup your account with Electronic Checks. You can obtain this information by contacting your merchant bank.

* Account Name: ________________________________ (30 characters)

* Routing Number: ________________________________ (9 characters)

* Account Type: ________________________________ (1 character)

* Account Number: ________________________________ (17 digits)

* Posting Days: ________________________________ (2 digits)

* Batch Description: ________________________________ (1 character)

* Sales Maximum: ________________________________ (dollar amount, no decimal place)

* Trans Type: ________________________________ (PPD, CCD)
TeleCheck (Internet Check)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: __________________________________________
* Account Contact Name: ________________________________________
* Case #: ____________________________________________________

Processor Information
PayPal services requires the following information to setup your account with TeleCheck. You can obtain this information by contacting TeleCheck at 1-800-TELECHECK (1-800-835-3243).

* Merchant ID (IP Code): ________________________________(8 digits)
Braintree (BRTR)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: _______________________________________________
* Account Contact Name: _________________________________________
* Case #: _______________________________________________________

* Merchant ID (also known as MID): ____________________________ (12 digits)
* Terminal ID: ___________________________________ (up to 7 digits)
* Industry: _________________________________
* Currency Code: ______________________________ (3 characters, US = 840)
* Merchant Name: _______________________________________________
* Merchant Description: _________________________________
* Merchant Street: _______________________________________________
* Merchant City: _________________________________ (2 characters, for example CA)
* Merchant State: ____________________________ (2 characters, for example CA)
* Merchant Country Code: ____________________________ (3 characters)
* Merchant Zip Code: ____________________________ (5 digit or 9 digits)
* Merchant Phone Number: ____________________________ (XXX-XXX-XXXX)
* Merchant Email address: _________________________________

Public Key: _______________________________________________
Private Key: _______________________________________________
Merchant Account: _________________________________
Merchant ID Sandbox: ___________________________________
Merchant Account ID Sandbox: _______________________
Public Key Sandbox: ___________________________________
Private Key Sandbox: ___________________________________

PayPal Processor Setup Guide
First Data Merchant Services (FDMS) Nashville

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________

* Account Contact Name: __________________________

* Case #: ____________________________

Merchant Bank Information

* Merchant Bank (Acquirer) Name: ____________________________

* Merchant Account Number: ____________________________

* Merchant Bank Phone Number: ____________________________

Processor Information

PayPal services requires the following information to setup your account with First Data Merchant Services. You can obtain this information by contacting your merchant bank or FDMS at 800-647-3722.

* Merchant ID (MID): ____________________________ (7 digits, add leading zeros)

* Group ID (TID): ____________________________ (7 digits, add leading zeros)

* Industry: ____________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

- Visa
- MasterCard
- Discover
- American Express
First Data Merchant Services (FDMS) South

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required

* PayPal Login ID: ____________________________________________
* Account Contact Name: _______________________________________
* Case #: ____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _____________________________________
Merchant Account Number: _________________________________________
Merchant Bank Phone Number: _______________________________________

Processor Information

PayPal services requires the following information to setup your account with First Data Merchant Services. You can obtain this information by contacting your merchant bank or FDMS at 800-326-2217.

* Merchant ID (MID): __________________________________________(11 digits)
* Currency Code: _____________________________(3 digits, US = 840)
* Category Code (SIC, MCC): __________________________ (4 digits)
* Merchant State: ________________________ (2 characters, for example CA)
* Merchant Zip Code: _____________________________(5 digit or 9 digits)
* Acquirer: __________________________________________(BSP, CHASE)
* Industry: ____________________________ (Ecomm, MOTO, Retail)

Enter the Merchant Account Number in the fields below only if you accept the card type:

American Express SE ________________________________ (11 digits maximum)
Diners SE ________________________________ (11 digits maximum)
Novus/Discover SE ________________________________ (11 digits maximum)
JCB__________________________________________ (11 digits maximum)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________

* Account Contact Name: ________________________________

* Case #: ____________________________________________

**Merchant Bank Information**

* Merchant Bank (Acquirer) Name: ________________________

* Merchant Account Number: _____________________________

* Merchant Bank Phone Number: __________________________

**Processor Information**

PayPal services requires the following information to setup your account with FDMS North (CardNet). You can obtain this information by contacting your merchant bank.

* Merchant ID (also known as MID): ________________________(12 digits)

* Terminal ID: _______________________________ (up to 7 digits)

* SIC: _______________________________ (4 digits)

* Tax ID: _______________________________ (9 digits)

* Currency Code: _______________________________ (3 characters, US = 840)

* Merchant Name: _______________________________ (up to 32 characters)

* Merchant City: _______________________________ (up to 64 characters)

* Merchant State: _______________________________ (2 characters, for example CA)

* Merchant Zip Code: _____________________________ (5 digit or 9 digits)

* Merchant Phone Number: _____________________________(XXX-XXX-XXXX)

* Merchant Email address: _____________________________ (up to 64 characters)

* Merchant Description: _____________________________ (up to 64 characters)

* Industry: _______________________________ (Ecomm, MOTO, Retail)

**Credit Card Types Accepted**

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express
Global Payments East (NDC East)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: _____________________________________________

* Account Contact Name:________________________________________

* Case #: _____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _________________________________
Merchant Account Number: _________________________________
Merchant Bank Phone Number: _________________________________

Processor Information

PayPal services requires the following information to setup your account with Global Payment East. You can obtain this information by contacting your merchant bank or Global Payments East at 800-622-2318.

* Terminal ID: _________________________________ (up to 15 digits)

* Bank ID: _________________________________ (6 digits)

* Currency Code: _________________________________ (3 characters, US = 840)

* SIC (Category Code): _________________________________ (4 digits)

* Industry: _________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
Global Payment Central (MAPP)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________________________
* Account Contact Name: _________________________________________
* Case #: _______________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with Global Payment Central. You can obtain this information by contacting your merchant bank.

* Terminal ID: ________________________________ (13 digits)
* Industry: ____________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
Heartland

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________
* Account Contact Name:______________________________________
* Case #: ____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with Heartland. You can obtain this information by contacting your merchant bank or Heartland at 888-963-3600.

* Merchant Business Name: _____________________________(25 character max)
* Merchant City: _________________________________ (up to 13 characters)
* Merchant State: _____________________________ (2 characters, for example CA)
* Merchant Zip Code: _____________________________ (5 digits)
* Merchant Phone Number: _______________________________ (xxx_xxx_xxxx) 
* Merchant ID: ____________________________________________ (12 digits)
* V-Number/Terminal ID: _____________________________________(starts with V or 7)
* Acquirer/Bank ID(BIN): ________________________________ (6 digits)
* Store Number: _________________________________________ (4 digits)
* Terminal Number: _________________________________________ (4 digits)
* Agent Chain Number: ______________________________________ (6 digits)
* Agent Bank ID(BIN): ________________________________________ (6 digits)
* Currency Code: ________________________________________ (3 characters, US = 840)
* Country Code: ___________________________________________ (3 digits)
* Category Code (SIC, MCC): ________________________________(4 digits)
* Time Zone: ___________________________________________ (709, 708, 707, 706, 705)
* Merchant Location Number: ___________________________________ (5-6 digits)
* Industry: ________________________________________________(Ecomm, MOTO, Retail)

Credit Card Types Accepted

- Visa
- MasterCard
- Discover
- American Express
Litle

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________
* Account Contact Name:________________________________________
* Case #: _____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ________________________________
Merchant Account Number: _______________________________________
Merchant Bank Phone Number: ________________________________

Processor Information

PayPal services requires the following information to setup your account with Litle. You can obtain this information by contacting your merchant bank or Litle & Co. at 978-275-6500.

* Merchant ID: ___________________________ (6 digits, add leading zeros)
* Currency Code: ___________________________ (3 characters, US = 840)
* Industry: _________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa    ☐ MasterCard    ☐ Discover    ☐ American Express
Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________
* Account Contact Name: ____________________________
* Case #: _______________________________________

**Merchant Bank Information**

* Merchant Bank (Acquirer) Name: ____________________________ (64 digits max)
* Merchant Account Number: _______________________________ (32 digits max)
* Merchant Bank Phone Number: ____________________________ (xxx-xxx-xxxx format)

**Processor Information**

PayPal services requires the following information to setup your account with Merchant e-Solutions. You can obtain this information by contacting your merchant bank.

* BIN Number: ________________________________ (6 digits)
* Merchant Number: ________________________________ (12 digits)
* Store Number: ________________________________ (4 digits)
* Terminal Number: ________________________________ (4 digits)
* ZIP: ________________________________ (5 digits, 9 digits max)
* Time Zone: ________________________________ (709, 708, 707, 706, 705)
* MCC / SIC: ________________________________ (4 digits)
* Merchant Name: ________________________________ (25 characters)
* State: ________________________________ (2 characters, for example - CA)
* Country Code: ________________________________ (3 digits)
* Merchant Phone Number: ________________________________ (xxx xxx xxxx)
* Currency Code: ________________________________ (3 characters, US = 840)
* Agent: ________________________________ (6 digits)
* Chain: ________________________________ (6 digits)
* Location Number: ________________________________ (5 digits)
* Terminal ID/ V Number: ________________________________ (7 digits without V, starts with V)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

**Credit Card Types Accepted**

- □ Visa
- □ MasterCard
- □ Discover
- □ American Express
Moneris

NOTE: Moneris is applicable to Canada only. Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: _______________________________________
* Account Contact Name: _______________________________________
* Case #: _______________________________________

Merchant Bank Information

* Merchant Bank (Acquirer): _______________________________________
* Merchant Bank (Acquirer) Contact Name: _______________________________
* Merchant Account Number: _______________________________________
* Merchant Bank Phone Number: _______________________________________

Processor Information

PayPal services requires the following information to setup your account with Moneris. You can obtain this information by contacting your merchant bank.

* Merchant ID: ________________________________ (13 digits)
* Terminal ID: ________________________________ (8 alphanumeric)
* Currency Code: ______________________________ (3 characters, US = 840)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types

☐ Visa    ☐ MasterCard    ☐ Discover    ☐ American Express
NOVA (Elavon)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ____________________________________________
* Account Contact Name: ________________________________________
* Case #: _____________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with NOVA. You can obtain this information by contacting your merchant bank or NOVA at 800-725-1243.

* Terminal ID: ________________________________________________________ (16 digits)
* Bank ID (Terminal BIN): _____________________________________________ (6 digits)
* Industry: ____________________________________________________________ (Ecomm, MOTO, Retail)
* Currency Code: _____________________________________________________ (3 characters, US = 840)

Credit Card Types Accepted

- [ ] Visa   - [ ] MasterCard   - [ ] Discover   - [ ] American Express
Paymentech - Salem

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________
* Account Contact Name: ________________________________
* Case #: ________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with Paymentech. You can obtain this information by contacting your merchant bank.

* Currency Code: ________________________________ (3 characters, US = 840)
* Division Number: ________________________________ (6 digits)
* Allow Soft Descriptors: ________________________________ (YES, NO, UNKNOWN)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa    ☐ MasterCard  ☐ Discover    ☐ American Express
Paymentech - Tampa

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

NOTE: This processor is available to Canadian merchants.

* PayPal Login ID: ______________________________________

* Account Contact Name: ______________________________________

* Case #: _____________________________________________

Merchant Bank Information

* Merchant Bank (Acquirer) Name: ______________________________

* Merchant Account Number: _________________________________

* Merchant Bank Phone Number: ______________________________

Processor Information

PayPal services requires the following information to setup your account with Paymentech - Tampa. You can obtain this information by contacting your merchant bank.

* Merchant ID (also known as MID/PNS Number): ______________(12 digits)

* Terminal ID: ________________________________________(3 digits)

* SIC: ________________________________ ______________________(4 digits)

* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express
**SNET - SecureNet**

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________
* Account Contact Name: ________________________________
* Case #: ________________________________

**Merchant Bank Information**

Merchant Bank (Acquirer) Name: ________________________________

Merchant Account Number: ________________________________

Merchant Bank Phone Number: ________________________________

**Processor Information**

PayPal services requires the following information to setup your account with SecureNet. You can obtain this information by contacting your merchant bank or SecureNet at 888-231-0060.

* Merchant Business Name: ________________________________ (25 character max)
* Merchant State: ________________________________ (2 characters, for example CA)
* Merchant Zip Code: ________________________________ (5 digits)
* Merchant Phone Number: ________________________________ (xxx_xxx_xxxx)
* Merchant ID: ________________________________ (12 digits)
* V-Number/Terminal ID: ________________________________ (starts with V or 7)
* Acquirer/Bank ID (BIN): ________________________________ (6 digits)
* Store Number: ________________________________ (4 digits)
* Terminal Number: ________________________________ (4 digits)
* Agent Chain Number: ________________________________ (6 digits)
* Agent Bank ID (BIN): ________________________________ (6 digits)
* Currency Code: ________________________________ (3 digits, US = 840)
* Country Code: ________________________________ (3 digits)
* Category Code (SIC, MCC): ________________________________ (4 digits)
* Industry: ________________________________ (Ecomm, MOTO, Retail)
* Time Zone: ________________________________ (709, 708, 707, 706, 705)
* Merchant Location Number: ________________________________ (5-6 digits)

**Credit Card Types Accepted**

- [ ] Visa
- [ ] MasterCard
- [ ] Discover
- [ ] American Express
TSYS (Vital/VisaNet)

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required

* PayPal Login ID: ________________________________
* Account Contact Name: ____________________________
* Case #: ________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: ________________________________
Merchant Account Number: ________________________________
Merchant Bank Phone Number: ________________________________

Processor Information

PayPal services requires the following information to setup your account with Vital/VisaNet. You can obtain this information by contacting your merchant bank or Vital at 800-552-8227.

* Merchant ID: ________________________________ (12 digits)
* Acquirer/Bank ID (BIN): ________________________________ (6 digits)
* Store Number: ________________________________ (4 digits)
* Terminal Number: ________________________________ (4 digits)
* Merchant City: ________________________________ (up to 13 characters)
* Country Code: ________________________________ (3 digits, US = 840)
* Merchant Zip Code: ________________________________ (5 digits)
* Time Zone: ________________________________ (709, 708, 707, 706, 705)
* Category Code (SIC, MCC): ________________________________ (4 digits)
* Merchant Business Name: ________________________________ (25 characters max)
* Currency Code: ________________________________ (3 digits, US = 840)
* Merchant State: ________________________________ (2 characters, for example - CA)
* Merchant Location Number: ________________________________ (5 and/or 6 digits)
* Agent Bank ID (BIN): ________________________________ (6 digits)
* Agent Chain Number: ________________________________ (6 digits)
* V-Number/Terminal ID: ________________________________ (8 characters – starts with 7 or V plus 7 digits)
* Industry: ________________________________ (Ecomm, MOTO, Retail)

Credit Card Types Accepted

- Visa
- MasterCard
- Discover
- American Express
Vantiv

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________
* Account Contact Name: ____________________________
* Case #: ________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _____________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with Vantiv. You can obtain this information by contacting your merchant bank or Vantiv at 866-622-2907.

* Merchant Name: ________________________________ (25 characters)
* Merchant Street: ________________________________________ (20 characters)
* Merchant City: _______________________________________ (18 characters)
* Merchant State: ___________________________ (2 characters, for example CA)
* Merchant Zip Code: ________________________________ (5 digit or 9 digits)
* Merchant Phone Number: _____________________________ (XXX-XXX-XXXX)
* Merchant ID: ________________________________________ (12 digits)
* Terminal ID: __________________________________________ (11 digits)
* Merchant Category: ________________________________ (Ecomm, MOTO, Retail)
* Bank Number (BIN): ___________________________________ (6 digits)
* Merchant Category Code: ______________________________________ (4 digits)
* Chain Code: ___________________________________________ (6 digits)
* Currency Code: ________________________________________ (3 digits, US = 840)

Credit Card Types Accepted

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express
WPAY - World Pay

Complete this form and fax it to PayPal services at 303-395-2851. Once the form is received, your account is updated, and you will receive a confirmation by email. Fields marked with an * are required.

* PayPal Login ID: ________________________________________________
* Account Contact Name: ________________________________________
* Case #: ______________________________________________________

Merchant Bank Information

Merchant Bank (Acquirer) Name: _______________________________________
Merchant Account Number: ____________________________________________
Merchant Bank Phone Number: _________________________________________

Processor Information

PayPal services requires the following information to setup your account with WPAY. You can obtain this information by contacting your merchant bank or WPAY at 800-859-5965.

* Terminal ID: _________________________________(6 digits)
* Check Digit: _________________________________________________(1 digit)
* Merchant ID: ________________________________________________ (15 digits)
* Merchant Name: ____________________________________________ (25 digits)
* Street: ______________________________________________________ (20 characters)
* City: ________________________________________________________ (18 characters)
* State: __________________________ (2 characters, for example CA)
* Zip: _______________________________________________________ (5 digit or 9 digits)
* Country Code: _______________________________________________ (3 digits)
* Phone: _____________________________________________________(XXX-XXX-XXXX)
* Merchant Email address: ________________________________________(up to 60 characters)
* Merchant Category: ______________________________________(EComm, MOTO, Retail)
* Currency Code: ____________________________________________ (3 digits, US = 840)
* Merchant Category Code: ______________________________________(4 digits)

Credit Card Types Accepted

☐ Visa  ☐ MasterCard  ☐ Discover  ☐ American Express