

_____ [Date]

PayPal Australia Pty Limited ABN 93 111 195 389 ("PayPal")

Note: This document must be printed on business/company letterhead.

Dear PayPal

Appointment of Primary Authorised User

_____ ("the Business") authorises _____
[Legal name of business] [Name of Primary Authorised User]

to act on behalf of the Business as the Primary Authorised User for the PayPal business account

_____.
[Email address of the PayPal account]

The Primary Authorised User is designated as the primary contact person and has the authority to discuss and handle all matters related to the abovementioned PayPal account including the appointment of additional users, and the provision of any further documentation or information which PayPal requires for the ongoing operation and management of the account.

_____ also indemnifies PayPal in relation to any acts or omissions of the
[Legal name of business]
Primary Authorised User named above in relation to the PayPal business account.

Sincerely

*Signature

Name of company director, partner or office bearer (BLOCK LETTERS)

Position of signatory, for example company director, partner or office bearer

** This letter of authority must be signed on behalf of the Business by an appropriately authorised person. The signatory cannot be the Primary Authorised User unless the Business is a sole directorship. If you are a sole director, please check the box below.*

☐ I confirm that I am the sole director of the Business